



The Bangor Y
YMCA and YWCA of Greater Bangor
127 Hammond Street and 17 Second Street, Bangor, ME 04401
Phone 207-941-2815 or 207-941-2808 Fax 207-941-2819 or 207-941-2812

Job Description

Date **3/10/2008**

Job Title **Adventure Director**

Department **Camp Molly Molasses**

Reports to **Director/Assistant Director**

Job Summary

Implement a program that provides a safe , healthful and nurturing child centered environment.

Education

Experience

Experience and enjoyment working with children.
Adaptability in outdoor unstructured situations.
Pleasant personality.
Emotional maturity, good moral character and integrity.

Special Training, Skills and/or Certifications

Experience in outdoor living, nature study, archery, fishing and or facilitating low ropes preferred.
A natural science background is preferred.

Physical Demands

- Work requires heavy lifting, pulling, and tugging.
- Work can be physically demanding.

Responsibilities

- Adhere to the Code of Conduct and all other policies implemented by the Bangor Y.
- Work closely with the Director, Assistant Director, Counselors, Junior Counselors, parents, volunteers, and other program staff to develop a program that provides for each child's social, emotional, cognitive, and physical development.
- Develop and implement a well-planned program that will expose each camper to the outdoors, nature, and outdoor adventures.
- Promote and articulate the mission, goals and philosophy of the Bangor Y and the program.
- Attend staff meetings as required.
- Attend training workshops as required.
- Attend and participate in sleepovers as required.

- Meet with the Director/Assistant Director periodically to discuss plans, problems, and appraisal of his/her work.
- Assist in maintaining the overall order, neatness, and cleanliness of the camp program.

- Lesson plans must be handed in to the Director/Assistant Director and discussed the Wednesday before implementation.

- Introduce children to knowledge about the outdoors.

- Supervise and teach archery skills.

- Facilitate low ropes & teambuilding initiatives.

- Notify the Camp Director of any suspicions of abuse/neglect of a child.

- Maintain the confidentiality of children and their families enrolled in the camp program.

- Maintain a warm friendly disposition with all children, parents, and staff.

- Release children only to authorized individuals.

- Provide for supervision of children, both indoors and outdoors, that meet proper child/staff ratios and provides for a safe and healthful environment.

- Notify the Camp Director/Assistant Director of child illnesses.

- Notify the Camp Director/Assistant Director of any injury to a child or staff member. An accident report will be filled out within two hours of occurrence of injury. Obtain parental/guardian signature that day. This will be submitted to the Director/Assistant Director.

- Report to the Camp Director/Assistant Director any person exhibiting atypical behavior in the vicinity of the program. The staff will remove the children from the area.

- Help in planning of and participate in all camp wide activities and special events.

- Responsible for maintenance and inventory of all equipment and clean up materials and projects at the end of each class, and at the beginning and the end of the camp season.

- Supervision of Counselors, Junior Counselors and campers as to responsibilities during adventure/exploration periods.

- Have alternate program for rainy days.

- May be assigned to one unit to assist and supervise as needed during camp.

- Supervise unit in attendance at all times.

- Take initiative and provide activities for children while idle.

- Perform all other duties as assigned

By signing below, I agree to accept the position as described in this job description.

Adventure Director Date

Camp Molly Director Date

Modified on