



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Updated January 19, 2021

CAMP HANDBOOK

WELCOME TO CAMP G. PEIRCE WEBBER!

DEAR CPW FAMILIES,

We cannot even begin to explain how excited we are for this summer at Camp G. Peirce Webber!

As part of the leadership team for our Y's School-Age Program, we understand first-hand how stressful this school year has been for your camper and are working hard to create a fun, stress-free summer for them.

We'll continue to focus on **building relationships**, giving campers a **sense of achievement**, and a **sense of belonging**. Everything we do will be to make each week with us special in its own way.

Thank you for giving us the opportunity to get to know your camper and for them to try new things. Our staff cannot wait to get back to camp again for a summer of fun!

This Handbook should answer any questions you may have. Please pay particular attention to the **NEW Payment and Cancellation Policies**.

Closer to the start of camp, we'll be sending you an update on what this year's summer camp guidelines are to prevent COVID-19. **Please make sure we have your correct email address on file and to add our email addresses to your address book** so this information does not accidentally go into your junk mail.

If you have any questions, please do not hesitate to reach out to us.

We look forward to an amazing summer with your camper!

Jayci Fournier
Camp G. Peirce Webber
Director
jfournier@bangorY.org

Olivia Smith
Camp G. Peirce Webber
Assistant Director
osmith@bangorY.org

CAMP G. PEIRCE WEBBER

250 Emerson Mill Rd
Hampden, ME 04444
207-570-6661

BANGOR REGION YMCA

17 Second Street
Bangor, ME 04401
207-941-2808

BangorYMCA.org

MY CAMP G. PEIRCE WEBBER EXPERIENCE

Camp is where kids get to experience nature, swim, sing songs, have camp fires, try our ropes course challenges as well as our 300 ft. Zip line, and explore drama and arts. But camp is much more than that. Campers and counselors work together, learn new skills, and build an honest, caring, respectful community for individuals to grow. It is important for our programs that children are stretched to meet their mental and physical challenges, which will lead to gaining confidence and teamwork. Our programs incorporate the natural surroundings, and require a can-do attitude, cooperation, and age-appropriate independence.

Active and successful participation in our Bangor Region YMCA programs entail the ability to independently, safely, and cooperatively:

- Be surrounded by similarly aged campers throughout the day and take part in the social and playtime of the unit.
- Exhibit suitable behavior without needing more than the usual amount of individual attention.
- Be responsible for personal care, and individual health and safety.
- Follow a varied group activity schedule and participate in choice time with the assigned counselors.
- Transition from activity to activity with the group and be responsible for personal belongings.
- Join in group activities that build community, such as morning and afternoon ceremonies, singing, trivia, camp skits and games, as well as our rainy day activities.
- Act appropriate in case of an emergency.
- Contribute positively to the overall spirit of camp.

The Bangor Region YMCA Camp G. Peirce Webber endeavors to arrange reasonable accommodations to make camp accessible while preserving a quality camp experience for all. If you have any questions please contact Jayci Fournier, Camp G. Peirce Webber Director, at jfournier@bangorY.org, or call The Bangor Region YMCA at 207-941-2808.

PICK UP/DROP OFF

Anyone picking up campers MUST be on the pick-up list AND MUST show photo ID.

- Parents/guardians may drop off at the Bangor Region YMCA between 6:30 - 7:00am.
- Parents/guardians may drop off at Camp G. Peirce Webber between 7:15 - 8:00am. Campers being picked up at camp must be picked up no later than 5:30pm.
- All campers need to be at the YMCA prior to 7:00am. Buses leave the YMCA promptly at 7:15am. Parents/guardians who miss the 7:15am bus departure will need to transport their children to Camp G. Peirce Webber.
- Buses leave Camp G. Peirce Webber promptly at 5:00pm. Children must be picked up from the YMCA by 5:30pm.
- Our camp programs run from 8:00am - 4:45pm. If campers will be late or need to be picked up prior to 4:45pm, please call the camp office to make arrangements.
- Please contact Camp if pick up has changed.
- **Campers must be signed out before they leave.**

2021 PARENT HANDBOOK

PAYMENTS



DEPOSIT IS REQUIRED: A \$25 non-refundable deposit per week per camper must be paid at time of registration to reserve the camper's spot. The remaining balance for each week the camper is attending must be paid no later than the Monday prior to the week attending. **All fees must**

be paid in full prior to participation in any programs. Fees may be paid by VISA/MasterCard/Discover or AMEX credit/debit card.

CANCELLATION POLICY. Fees are based on enrollment, not attendance. Our desire is to enable every child who wants to come to camp the opportunity to do so. Unfortunately, we fill our allotted camper spots early and have to implement a waiting list. Due to this popularity of our camp, we must enforce a strict cancellation policy. If you have to cancel your scheduled time at camp, in addition to our non-refundable deposit, you will be charged a cancellation fee based upon the following schedule:

1. **If you cancel before June 1st,** only your non-refundable deposit will be applied.
2. **If you cancel June 1st or after,** you will be required to pay 50% of the program fees.
3. **If you cancel less than 1 week before program start,** you will be required to pay 100% of the program fees.

The Bangor Region YMCA must be notified when a child will not be attending camp.

If a payment is returned after being drafted, a return payment fee of \$25 plus a late fee of \$20 will be charged for a total of \$45. These fees are due prior to your child attending camp as well as any additional registrations. Should payment be past due, we have the right to restrict the child from further attendance. In addition to any and all legal remedies in respect to non-payment of tuition.

In the event that your child leaves the program, you are responsible for paying all balances due prior to the last day of your child's attendance to the program.

FOOD



Children attending Camp G. Peirce Webber will need to bring a complete lunch and drink each day along with a snack. Healthy snacks are sold at the camp store to supplement lunch. We recommend that all lunches meet 1/3 of the child's daily nutritional requirements. Refrigeration is not provided. Please no "warm ups" as we do not have daily access to a microwave/oven during lunchtime. Please label your lunch bag or lunch boxes.

Camp G. Peirce Webber is a nut free campus.

CAMP STORE



The 'Trading Post' will sell healthy snacks as well as some camp apparel for your child's convenience. A "menu" of the goodies will be available at the beginning of camp. For your convenience, your child does not have to carry money on them. We can take cash at our check-in table each morning and write

the amount of CREDIT your child has for the week on a Trading Post Card. As the week progresses, we record how much your child spends. Please keep in mind when deciding how much money to leave for your child, that we will not be able to 'refund' unused money at the end of the week. The Camp Store will be open during lunch, and afternoon snack time.

SUSPENSION AND DISMISSAL POLICY



The following will be considered grounds for suspension or dismissal:

1. Nonpayment of camp fee.
 2. Continued disruptive behavior by the child after the parents have been consulted and appropriate measures have been taken to change such behavior.
 3. Repeated late pick-up.
 4. Failing to provide essential emergency and medical information as required by the Bangor Region YMCA.
 5. Immediate dismissal may occur in extreme situations.
- Refunds will not be given for suspensions or dismissals.

MEDICATION



1. All medications must be given only to the Camp Director, Jayci Fournier or the Assistant Director, Olivia Smith. A note from the doctor stating medication dosage and times to be given must accompany the container.
2. Medication must be contained in the original (child proof) prescription container.
3. The prescription bottle must include the name of the child, medication type, dosage, current date, and the physician's name and telephone number.
4. A parent or legal guardian must complete and return the medication consent form in order to permit the administration of any medication. A form will be filled out for each individual medication.
5. Children may not carry any medication, over the counter or prescription, in their bags. The only exception is for those who have an epi-pen or an inhaler. For campers with an epi-pen or inhaler, a self-administered medication form needs to be completed and signed by the parent/guardian. This form is available at the Y's Welcome Center.

We appreciate **COLE LAND TRANSPORTATION MUSEUM** for their support of our Y! Stop by their Museum in Bangor; children 18 years old and under are always free!

CHECKING FOR TICKS



1. Check your body for ticks after being outdoors. Conduct a full body check upon return from potentially tick-infested areas, which even includes your backyard. Use a hand-held or full-length mirror to view all parts of your body. Check these parts of your body and your child's body for ticks:

- Under the arms
- In and around the ears
- Inside belly button
- Back of the knees
- In and around the hair
- Between the legs
- Around the waist

2. What to Do if You Find an Attached Tick

Remove the attached tick as soon as you notice it by grasping it with tweezers, as close to the skin as possible, and pulling it straight out.

Watch for signs of illness, such as rash or fever in the days and weeks following the bite, and see a health care provider if these develop. Your risk of acquiring a tick-borne illness depends on many factors, including where you live, what type of tick bite you have, and how long the tick was attached. If you become ill after a tick bite, see a health care provider.

ILLNESS AND INJURY



If a camper contracts a contagious disease, the child will be required to remain out of the program until a signed note by a doctor states they are no longer contagious. This note must be sent or brought to the Camp Director to be kept on file. We strongly

encourage parents to use good judgment and make arrangements when their child is sick. If your child becomes sick at camp, we will call you to pick him/her up. Children are quite apt to catch diseases and this measure has been taken to protect children and staff in the program. Should your child become injured or sick to a degree beyond that covered by basic first aid, every effort will be made to contact you, and failing that, your emergency contact person. If the injury is one where time becomes critical, we will call an ambulance and send a staff person to the hospital with your child. Continued effort will be made to contact you.

SAFETY POLICY



The Bangor Region YMCA strives to eliminate unsafe behavior by anticipating and closely supervising any potentially dangerous situations. We believe all children and staff have the right to be safe from the threat of physical harm or injury, verbal assault and intimidation. We wish to promote an environment where children are free to learn and have fun without the adverse effects of violence. Any act of verbal or physical violence by an enrolled child in a Bangor Region YMCA program will result in disciplinary action up to suspension and/or termination.

SOCIAL SERVICES



All staff members are mandated reporters. If they suspect abuse or neglect of any kind, it is their responsibility to report it to the Camp Director. It is then the Camp Director's responsibility to report it to DHHS.

CUSTODY ISSUES



Parents/guardians are asked to notify a Camp Director of any custody arrangements involving their enrolled child(ren). We ask that you furnish documents, such as a divorce decree, that state with whom your child may be released. Any camp payment arrangements need to be handled between the child's parents/guardian(s). The Bangor Region YMCA will not become involved in any arrangements/disagreements between parents.

BUS SAFETY RULES



1. The bus driver shall be in complete charge of the bus and the driver's instructions shall be obeyed promptly.
2. Children must load and unload in an orderly manner.
3. No pushing or shoving.
4. While waiting for the bus, children should stay off the road and away from the bus until it comes to a complete stop.
5. Children shall remain seated while the bus is in motion and remain seated until the bus has come to a completed stop. The school bus will not move unless all passengers are seated.
6. Children will not use the emergency exit unless instructed by the driver to do so or in cases of real emergency.
7. Children will not tamper with or damage any of the school bus equipment.
8. Children will keep all parts of their bodies inside the bus at all times. Noise should be kept at a minimum. Foul language, screaming, shouting, fighting, tripping and pushing will not be tolerated on any school bus.
9. Everyone should strive to keep the bus clean and litter free, and put all trash in the container provided.
10. Eating and drinking while on the bus is prohibited.

WHAT TO BRING

Please watch the weather each day and dress your children accordingly. As a rule, please have your children bring the following items with them on a daily basis: water bottle, bathing suit and towel, a plastic bag to bring home wet clothes, a lunch and drink (no glass please), insect repellent, sunscreen, hat, and extra warm clothing. Rain gear is always a good idea as well! Please **DO NOT** wear open toed sandals, which can cause injury. **Please leave all cell phones, toys, and other electronics at home.**

Please put your child's name on all of their belongings!

ADVENTURE DAY CAMP

Adventure Day Camp is **designed to give your 5th–10th Grader an opportunity to explore the surrounding areas outside of Camp G. Peirce Webber and learn new skills.** Each week, campers will go on three unique trips: an educational trip, an adventure trip, and a visit to The Bangor Region YMCA Wilderness Center at Camp Jordan. Trips will vary each week and will include Acadia Fun Park, Hiking Trips, Fort Knox, and more exciting opportunities to explore Maine!

Every day, campers will start and end their day at Camp G. Peirce Webber. **The bus will leave the camp site at 9am on days when field trips are planned.**

Every Monday, campers will stay at camp for the day and will receive an outline of the week's schedule for them to take home so you will know where they will be throughout the week.

WHAT TO BRING

Campers should bring the following items with them every day:

- Sneakers
- Sun Screen
- Bug Spray
- Two Snacks
- Lunch
- Swim Suit & Towel
- Water Bottle
- Hat
- Appropriate clothing to hike in

MEDICATIONS

If your child carries any life-saving medication such as: albuterol, epinephrine, nitro, diastat, or any other medication for the treatment of a life threatening condition, the child must pack two doses of the medication.

One dose will be kept on your child's person and the back-up dose will be kept with a trip leader at all times. **Be sure to fill out the "Self-Administered Medication" form from the office.**

PHYSICAL REQUIREMENTS

Child should be in general good health and at an average level of physical fitness for their age.

BOOTS

Please, do not buy new boots for your child prior to an Adventure Day Camp trip. Comfortable, well-worn hiking boots are preferred footwear and highly recommended. However, if your child does not have hiking boots, then a pair of well-worn, comfortable running sneakers are a suitable substitute. Blisters are the most common back-country injury. They can be extremely painful and can end a trip as quickly as a more serious injury. Therefore, we prefer well-worn shoes that are known to not cause problems. We can dry wet sneakers but we cannot heal serious blisters.

BEHAVIORAL EXPECTATIONS

Every camper is required to sign a behavioral contract prior to Adventure Day Camp. Campers will take trips to each week to explore Maine and will be representing Camp G. Peirce Webber. Thus, prior to registering for Adventure Day Camp, your child should be comfortable following directions from adults, have the capacity to ask for help, and have the basic skills needed to deal with difficult emotions.

PHOTOGRAPHY

Although Camp G. Peirce Webber has not had any known problems with inappropriate camera use, we want to be proactive in our approach to safeguard your child. Because of the risk of inappropriate camera use even under the most effective counselor supervision, and because cameras may be lost or damaged on an Adventure Day Camp trip, **we prohibit campers from bringing cameras to camp.**

CELL PHONES

Please do not allow your camper to bring a cell phone with them on their trip. Cell phones are distracting, they will likely be out of range, and they may be lost or damaged on the trip. **If you need to contact your child, please call the Adventure Day Camp Cell Number: 207-735-4062.**

CAMP G. PEIRCE WEBBER'S

DAILY SCHEDULE

6:30 A.M. EARLY DROP OFF AT THE Y

7:15 A.M. DROP OFF AT CPW/ GROUP TIME

8:30 A.M. OPENING CEREMONIES

9:00 A.M. FIRST ACTIVITY

10:00 A.M. SECOND ACTIVITY

11:00 A.M. THIRD ACTIVITY

11:45 A.M. LUNCH/ CAMP STORE IS OPEN/ GROUP TIME

1:00 P.M. FOURTH ACTIVITY

2:00 P.M. FIFTH ACTIVITY

3:00 P.M. SIXTH ACTIVITY

3:45 P.M. GROUP ACTIVITY

4:30 P.M. CLOSING CEREMONIES

4:45 P.M. STATIONS/PICK UP



GENERAL HEALTH

During the course of the day, many individuals enter and leave a camp environment; therefore, our ability to control the introduction of infectious diseases is limited. A thorough medical screening prior to enrollment attempts to determine whether a particular group camp environment is in a child's best interest. Group environments are not suitable for every child. Any child who is not well enough to participate in routine program activities should not attend or be admitted to any camp program. Children must be healthy enough to participate in activities, both indoors and outdoors. If a child at Camp is determined to be sick, a parent or guardian must pick up their child in a reasonable amount of time.